

Baytree Community Association Inc.
C/o Fairway Management,
1331 Bedford Dr., Suite 103
Melbourne, FL 32940
(321)777-7575

Board of Directors Meeting Minutes
June 21, 2021 at 11am
Via Zoom Teleconference Call

Called to Order- Meeting was called to order by the Vice President, Stephanie Knudson, at 11:05am.

1. **Roll Call-** Quorum of Directors Present: Arthur Hudson, Stephanie Knudson and Michael Sherbin. Wayne Huot and Nick Williams absent. Jim Kenney present from Fairway Management.
2. **Proof of Meeting Notice** -Posted at Community gate 48 hours in advance of the meeting.
3. **Approval of Minutes-**Stephanie motioned to approve the minutes from the February 15, 2021 board meeting, second by Michael Sherbin. Motion carried unanimously.
4. **New Business -**
 - a. Greg Scougall has resigned as Windsor VM. Paul Panikowski has taken over as VM.
 - b. Discussions had regarding the Social Committee budget. Jim to review.
 - c. Due Process: Three properties were considered for fining who have not come into compliance:
 - 400 Berwick – Clean roof. Stephanie motioned to fine \$50/day, second by Michael Sherbin. Motion carried unanimously.
 - 8011 Daventry – Clean/paint left wall. Stephanie motioned to find \$50/day, second by Arthur Hudson. Motion carried unanimously.
5. **Items from the Floor – None**
6. **Adjournment-** Being no other business before the Board, meeting was adjourned at 11:16am.

Minutes Prepared by:
Paula Matthes, LCAM
Fairway Management